# ShirleyFineLee.com Meeting Wizard



Meeting Facilitation Team Building Time Management

## Still got bad meetings?

In my last newsletter, I emphasized bad meetings with thoughts from my <u>Meetings - Remove the Madness and Save your Sanity</u> post. I am still wondering with so many ways to improve meetings, why do we still continue to have bad meetings? Meetings that waste time and meetings that others dread to attend. Is it that people do not want to hold and attend better meetings? Are people afraid to say "This is meeting is not going well. How can we improve it?" Personally, I find these excuses/reasons hard to swallow.

How do you feel about some of the meetings you attend? What are some of the methods you might use to make your meetings better? How can you improve your meetings in addition to following the advice in links from the above post? Let me know your thoughts by adding comments to the above blog.

### 2bProductive Blog posts since last newsletter:

- Responsibilities of Self-directed Teams from the Team Coach
- Social Selling Infographic
- CEO Challenges: What is different and still the same?

### More office tips from OrgThis Blog since last newsletter:

- Organizing Equipment in Your Work Space
- <u>7 Tips for Organizing Paperwork in the Office</u>
- Organizing Your Computer Work Space

### **Options for Training & Development:**

- <u>Keynotes and Courses to increase productivity</u>
- Assessment and Profile Tools
- Bookstore for Leadership and Team-building
- Meeting and Team <u>Facilitation</u>

### FYI: Upcoming events sponsored by Dallas ATD:

- 7/15 <u>Making an Impact by Helping Managers Understand the</u> <u>Work of a Leader</u>
- 8/18 <u>Southwest Learning Summit</u>

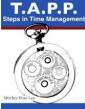
Can I help you? <u>Review testimonials</u> for Shirley Fine Lee from clients, associates, and training participants.







RARA A Meeting Wizard's Approach



TAPP Steps in Time Management



Shirtey Fine Lee OPIE Project Planning and Implementation for Team



Team Building Primer