ShirleyFineLee.com

Meeting Wizard



Meeting Facilitation Team Building Time Management



Leadership Development -The Trends in Executive Development report is conducted every 2 years. Review the latest results showing the top three needs for developing leaders here.

Bookstore - To make your shopping for books easier, the following categories have been added to my bookstore:

- Business Books & DVDs
- <u>Team Building Books/DVDs</u>
- Training Activities & Guides
- <u>E-books by Shirley Fine Lee</u> (My newest books will be here!)

Train the Trainer/Manager – Informational sessions in Dallas this month, follow links below for more details and to register:

- Team Management and Engagement
- <u>5 Behaviors of a Cohesive Team Showcase</u>

2bProductive Blog – For your professional growth, new books, videos, and posts since last newsletter:

- Preparing for Presentations by Playing the Part
- <u>Creating a Business Plan for Your Start-up Company</u> (Video and Forms)
- DiSC Model Videos
- Sales Quiz to Get Past the Gatekeeper
- Strategic Thinking to Win: part 1 Principles
- Strategic Thinking to Win: part 2 Process

OrgThis Blog – For your office organization, new tips added since last newsletter:

- What should your work surface be like?
- Creating Lighting in Your Office or Work Space
- <u>Need a good work chair?</u>
- <u>Selecting Shelves as a Storage or Display Option</u>
- <u>Tips on Getting Your Office Organized repeated</u>

Blog Announcements!

- OrgThis Blog Passes 100K View Milestone
- OrgThis in Teads TV Top 100 Blogs for LifeStyle

Consulting - Can I help meet your business training and facilitation needs? <u>Review testimonials</u> for Shirley Fine Lee from clients, associates, and training participants.







RARA A Meeting Wizard's Approach







TAPP Steps in Time



OPIE Project Planning and Implementation for Team



Team Building Primer